



STATE OF IDAHO DIVISION OF BUILDING SAFETY

1090 East Watertower Street, Suite 150

Meridian, Idaho 83642

Ph: 800-955-3044

Fax: 877-810-2840

dbs.idaho.gov

APPLICATION FOR ELECTRICAL SPECIALTY CONTRACTOR LICENSE

To qualify for the Electrical Specialty Contractor exam as an individual an applicant must:

- Be or employ an Idaho licensed Electrical Specialty Journeyman in the same category as the Electrical Specialty Contractor who has held such license for a minimum of two (2) years.
- Be the individual to be licensed.
- Submit a completed application (included).
- Pay the \$15 (non-refundable) application fee.

OR

To qualify for the Electrical Specialty Contractor exam as an entity an applicant must:

- Be a full-time supervisory employee of the corporation, company, etc. serving as the entity's representative for examination purposes.
- Employ an Idaho licensed Electrical Specialty Journeyman in the same category as the Electrical Specialty Contractor who has held such license for a minimum of two (2) years, who is available during working hours to supervise all electrical work conducted.
- Submit a completed application (included).
- Pay the \$15 (non-refundable) application fee.

Upon application approval:

- Exam information will be sent to the applicant.

Upon passing the exam an applicant must:

- Submit proof of \$300,000 Liability Insurance and Worker's Compensation Insurance or statement of exemption for Worker's Compensation (if applicable).
- Pay the \$125 license fee.

Please Note: If the applicant does not take the exam within 60 days of approval, he/she must reapply.



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APPLICATION FOR ELECTRICAL SPECIALTY CONTRACTOR LICENSE

Is this application a: New Application _____ Change Application _____ Rep _____ Supervising Spec. Jym _____

***Required Field**

***Check your form of business:**

Individual _____ Social Security Number: _____

***IF YOU ARE AN INDIVIDUAL YOU MUST PROVIDE A COPY OF LEGAL IDENTIFICATION (Driver's license, Passport, Military ID)**

Other Legal Entity _____ Employer Identification Number _____

(Provide documentation from the Idaho State Secretary of State)

*Company Name: _____

*Mailing Address: _____

*City: _____ *State: _____ *Zip Code: _____

*Contact Phone Number(s): _____

*E-Mail Address: _____

(All future notifications will be done via email.)

***Check the type of Electrical Specialty Contractor license you are applying for:**

- | | | |
|---|--|---|
| <input type="checkbox"/> Elevator, Etc. | <input type="checkbox"/> Limited Energy | <input type="checkbox"/> Refrig, Htg, & Air Cond |
| <input type="checkbox"/> Sign | <input type="checkbox"/> Irrigation Sprinkler | <input type="checkbox"/> Outside Wireman (Lineman) |
| <input type="checkbox"/> Manufacturing/Assembling | <input type="checkbox"/> Well Driller/Pump Installer | <input type="checkbox"/> Photovoltaic (Solar) Installer |

Note: This application must be signed in both places.

Supervising Specialty Journeyman Information: I certify I am a full-time employee and I am responsible for supervision of electrical installations made, by the above listed company. I have been employed as a licensed specialty journeyman for a period of not less than two (2) years and I am available during working hours to carry out the duties of supervising specialty journeyman.

Supervising Specialty Journeyman (Please Print)	Signature	Idaho Spec. Journeyman License Number
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Note: Verification of either two years of employment as a licensed specialty journeyman or verification of four years of experience in the specialty category applied for must be included (See page 3).

Representative Information: I certify I am a full-time supervisory employee of the above listed company. I am not currently designated by any other company to be their representative.

Representative for Exam (Please Print)	Signature	Social Security Number
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THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC

State of _____

The above individual appeared before me this _____ day of _____, 20_____

NOTARY SEAL:

Signature of Notary Public

Commission Expires: _____



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ELECTRICAL SPECIALTY EMPLOYER'S VERIFICATION FORM

(Please submit a separate form for each employer)

SELF-VERIFICATION WILL NOT BE ACCEPTED

Applicant's Legal Name: _____ License # if required: _____

Employer/Contractor: _____ License # if required: _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail Address: _____ Telephone Number: _____

Supervising Electrician: _____ License Number: _____

Dates of Employment: _____

From: (month/day/year)

To: (month/day/year)

Total hours performing electrical work for this employer for the time period noted above: _____

Detailed Description of the type of work performed: _____

Are the above dates taken from payroll records: _____ Yes _____ No If No, please explain: _____

Were all jobs where the applicant worked inspected by a governmental authority: _____ Yes _____ No
(Governmental Authority example: State Electrical Inspector/City Inspector)

If No, please explain: _____

Was this work done in the State of Idaho? No _____ Yes _____ State _____
(If the work was performed in multiple States, a separate verification form is needed for each State. Listed license Number s must reflect the State in which the work was performed.)

Employer's Authorized Signature

Date

THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC

State Of _____

The above individual appeared before me this _____ day of _____, 20 _____

NOTARY SEAL:

Signature of Notary Public

Commission Expires: _____



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AUTHORIZED SIGNATURES FOR CONTRACTOR LICENSE

Completion of this form allows the license-holder to designate a maximum of two authorized individuals who will be allowed to conduct transactions (sign permits, schedule/cancel inspections, etc.) under this contractor's license.

Printed Name of 1st Designee

Signature

Printed Name of 2nd Designee

Signature

I understand that I am responsible for updating the above information in writing to the Division of Building Safety. As the owner of this license I am responsible for all fees, purchases or fines that accrue to this license as a result of my actions or those of the individual(s) named above.

Signature of Licensee

Date

DBA

License Number

.....
Proof of \$300,000 Liability Insurance and Worker's Compensation Insurance must be received by the Division of Building Safety. If you are exempt from Worker's Compensation Insurance your signature is required on the statement below before your license can be issued.

STATEMENT OF EXEMPTION FOR WORKER'S COMPENSATION

I qualify as an exempt employer for Worker's Compensation Insurance:

Signature: _____ Date: _____



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The following (IDAPA 07.01.04014) shall be considered as electrical specialties, the practice of which shall require a specialty license:

Elevator, Dumbwaiter, Escalator or Moving Walk Electrical Licenses:

Any person qualifying for and having in his possession a current elevator electrical license may install, maintain, repair, and replace equipment, controls, and wiring beyond the disconnect switch in the machine room of the elevator and pertaining directly to the operation and control thereof when located in the elevator shaft and machine room. He shall be employed by a licensed elevator electrical contractor and his installation shall be limited to this category. The holder of such specialty license may not countersign a contractor's license application as supervising journeyman except for work within his specialty. (4-9-79)

Sign Electrical Licenses:

Any person qualifying for and having in his possession a current sign electrical license may install, maintain, repair, and replace equipment, controls, and wiring on the secondary side of sign disconnecting means; providing the disconnecting means is located on the sign or within sight therefrom. He shall be employed by a licensed sign electrical contractor whose installations shall be limited to this category. The holder of such specialty license may not countersign a contractor's license application as supervising journeyman except for work within his specialty. (3-15-02)

Manufacturing or Assembling Equipment Electrical Licenses:

- a) A licensed specialty manufacturing or assembling equipment electrician must be employed by a licensed specialty manufacturing or assembling equipment contractor in order to work in this category. The holder of a specialty license in this category may not countersign a contractor's license application as supervising journeyman except for work within this specialty. (4-5-00)
- b) Any person licensed pursuant to Paragraph 014.03.a. of these rules may install, maintain, repair, and replace equipment, controls, and accessory wiring, integral to the specific equipment, on the load side of the equipment disconnecting means. Electrical service and feeder are to be installed by others. The licensee may also install circuitry in modules or fabricated enclosures for the purpose of connecting the necessary components which individually bear a label from a nationally recognized testing laboratory when such equipment is designed and manufactured for a specific job installation. All wiring completed shall meet all requirements of Title 54, Chapter 10, Idaho Code, all rules promulgated pursuant thereto, and the most current edition of the National Electrical Code. (7-1-94)
- c) Subsection 014.03 of these rules does not apply to a manufacturing or assembling equipment electrician installing electrical wiring, equipment, and apparatus in modular buildings as that term is defined in Section 39-4105, Idaho Code. Only journeyman electricians and electrical apprentices, employed by an electrical contractor, may perform such installations. (3-30-07)

Limited Energy Electrical Licenses:

- a) Limited energy systems are defined as fire and security alarm systems, class 2 and class 3 signaling circuits, key card operators, nurse call systems, motor and electrical apparatus controls and other limited energy applications covered by the NEC. (7-1-99)
- b) Limited energy systems do not include, and no license of any type is required for, the installation of landscape sprinkler controls or communication circuits, wires and apparatus that include telephone systems, telegraph facilities, outside wiring for fire and security alarm systems which are used for communication purposes, and central station systems of a similar nature, PBX systems, audio-visual and sound systems, public address and intercom systems, data communication systems, radio and television systems, antenna systems and other similar systems. (7-1-99)
- c) Unless exempted by Section 54-1016, Idaho Code, any person who installs, maintains, replaces or repairs electrical wiring and equipment for limited energy systems in facilities other than one (1) or two (2) family dwellings shall be required to have a valid limited energy electrical license and must be employed by a licensed limited energy specialty electrical contractor or electrical contractor. The holder of a specialty license may only countersign a contractor's application as a supervising journeyman for work within his specialty. (7-1-98)



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Irrigation Sprinkler Electrical Licenses:

Any person qualifying for and having in his possession, an irrigation system electrical license may install, maintain, repair and replace equipment, controls and wiring beyond the disconnect switch supplying power to the electric irrigation machine. The irrigation machine is considered to include the hardware, motors and controls of the irrigation machine and underground conductors connecting the control centers on the irrigation machine to the load side of the disconnecting device. Disconnect device to be installed by others. All such installations performed by individuals under this subsection shall be done in accordance with the applicable provisions of the National Electrical Code. He shall be employed by a licensed electrical contractor whose license is contingent upon the granting of a specialty electrical license to an employee and whose installations shall be limited to this category. The holder of a specialty license may not countersign a contractor's license application as supervising specialty journeyman except for work in his specialty. (1-1-92)

Well Driller and Water Pump Installer Licenses:

All such installations performed by individuals under this subsection shall be done in accordance with the applicable provisions of the approved National Electrical Code. He shall be employed by a licensed well driller and water pump installer electrical contractor whose installations shall be limited to this category. The holder of such specialty license may not countersign a contractor's license application as supervising specialty journeyman except for work in his specialty. Any person currently licensed in this category may perform the following types of installations: (1-14-87)

- a) Single or three (3) phase water pumps: install, maintain, repair and replace all electrical equipment, wires, and accessories from the pump motor up to the load side, including fuses, of the disconnecting device. Disconnecting device to be installed by others.
(4-6-05)
- b) Domestic water pumps, one hundred twenty/two hundred forty (120/240) volt, single phase, sixty (60) amps or less: Install, maintain, repair and replace all electrical equipment, wires, and accessories from the pump motor up to and including the disconnecting device. (7-1-98)
- c) Temporarily connect into a power source to test the installations, provided that all test wiring is removed before the installer leaves the site. (1-14-87)
- d) Individual residential wastewater pumping units. Install, maintain, repair and replace all electrical equipment, wires, and accessories from the pump motor up to and including the disconnecting device for systems that serve one-family, two-family, or three-family residential installations. (4-11-06)

Refrigeration, Heating and Air Conditioning Electrical Licenses:

All such installation, maintenance, and repair performed by individuals under this subsection shall be done in accordance with applicable provisions of the National Electrical Code. He shall be employed by a licensed electrical contractor whose license shall be covered by this category. The holder of such specialty license may not countersign a contractor's license application as a supervising specialty journeyman except for work in his specialty. Any person currently licensed in this category may perform the following types of installations, which installations shall be limited to factory-assembled, packaged units: (9-17-85)

- a) Heating Units (single phase): install, repair, and maintain all electrical equipment, wires, and accessories from the unit up to the load side, including fuses, of the disconnecting device. Disconnecting device to be installed by others. (9-17-85)
- b) Refrigeration, Air-Conditioning Equipment and Heat Pumps (single phase): install, repair, and maintain all electrical equipment, wires, and accessories from the unit up to the load side, including fuses, of the disconnecting device. Disconnecting device to be installed by others. (9-17-85)
- c) Refrigeration, Air-Conditioning and Heating Systems (three (3) phase): install, maintain, and repair all electrical equipment and accessories up to the load side, including fuses, of the disconnecting device. Disconnecting device to be installed by others.
(9-17-85)



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Outside Wireman (Lineman) Electrical License:

All such installation, maintenance, and repair not exempt under the provisions of Section 54-1016, Idaho Code, performed by individuals under this subsection shall be done in accordance with the applicable provisions of the National Electrical Code. The licensee shall be employed by a licensed electrical contractor whose license shall be covered by this category. The holder of such specialty license may not countersign a contractor's license application as a supervising specialty journeyman except for work in his specialty. Applicants for this license class shall provide documentation of having completed an electrical lineman apprenticeship program or similar program approved by the U.S. Department of Labor, Office of Apprenticeship. Any person currently licensed in this category may perform the following types of installations: (4-7-11)

- a) Overhead distribution and transmission lines in excess of six hundred (600) volts. (4-7-11)
- b) Underground distribution and transmission lines in excess of six hundred (600) volts. (4-7-11)
- c) Substation and switchyard construction in excess of six hundred (600) volts. (4-7-11)

Photovoltaic (Solar) Installer License:

All such installation, maintenance, and repair not exempt under the provisions of Section 54-1016, Idaho Code, performed by individuals under this Subsection shall be done in accordance with the applicable provisions of the National Electrical Code. The license holder shall be employed by a licensed electrical contractor whose license shall be covered by this category. The holder of such specialty license may not countersign a contractor's application as a supervising specialty journeyman except for work in his specialty. Applicants for this license class shall provide proof of photovoltaic installer certification by the North American Board of Certified Energy Practitioners (NABCEP) or equivalent. Any person licensed in this category may perform the following types of installations: (3-29-12)

- a) Solar Photovoltaic DC Systems: Install, maintain, repair, and replace all electrical equipment, wires, and accessories up to and including the inverter. (3-29-12)
- b) Solar Photovoltaic micro-inverter/AC Systems: Install, maintain, repair, and replace all electrical equipment, wires, and accessories up to and including the AC combiner box. (3-29-12)