

**IDAHO PLUMBING BOARD
VIDEOCONFERENCE MEETING**

Thursday – July 25, 2013 – 9:30 a.m. (MT)

**Division of Building Safety
1090 East Watertower Street, Suite 150, Meridian, Idaho
1250 Ironwood Drive, Suite 220, Coeur d'Alene, Idaho
2055 Garrett Way, Building 1, Suite 4, Pocatello, Idaho**

*NOTE: The following report is not a verbatim transcript of the discussions at the meeting,
but is intended to record the significant features of those discussions.*

Chairman Milford Terrell called the meeting to order at 9:36 a.m. (MT).

Board Members Present:

Milford Terrell, Chairman
Dan Long, Vice-Chairman
Gilbert Pond
Matt Gardner
Debbie Oberhofer

DBS Staff Members Present:

C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator, Operations
Ron Whitney, Deputy Administrator, Administration
Patrick Grace, Deputy Attorney General
John Nielsen, Plumbing Program Manager
Rod Freligh, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Terry Blessing, Regional Supervisor, Region 1
Adam Bowcutt, Regional Supervisor, Region 3
Kathleen Watkins, Financial Manager
Bill Hatch, Public Information Officer
Renee Bryant, Administrative Assistant 2/Board Secretary

◆ **Open Forum**

Conference – Pete Crow with the International Association of Plumbing and Mechanical Officials (IAPMO) announced its 84th Annual Education and Business Conference will be held September 29 - October 3, 2013 in Kansas City, Missouri.

Publication – A monthly magazine published by IAPMO titled *Drinking Water & Backflow Prevention* was distributed to the board.

◆ **City and County Concerns**

No items or concerns were brought forth.

◆ **Approval of July 25, 2013 Agenda**

MOTION: Gilbert Pond made a motion to approve the agenda as presented. Dan Long seconded. All in favor, motion carried.

◆ **Approval of May 23, 2013 Minutes**

MOTION: Matt Gardner made a motion to approve the minutes as written. Debbie Oberhofer seconded. All in favor, motion carried.

◆ **Bonding Requirements**

In statute, a contractor's certificate of competency (license) is issued for three years. A handout on surety bonds was distributed. With the state's three-year license renewal procedure, it was recommended the easiest most efficient method would be to stay with surety bonds.

◆ **CEU Requirements**

Although advertised, the Chairman brought forth an issue from a gentleman in McCall where the impending continuing education unit (CEU) requirements to renew contractor and journeyman licenses were not clearly communicated.

Kenny Calkins, Treasure Valley Master Plumbers Association (TVMPA) Representative, offered his assistance to define CEU courses; specifically the additional eight hours required for contractors.

Charlie Allen, IDABO Representative, extended an invitation to TVMPA and others to attend and/or collaborate with IDABO to provide training at its annual business and education institute held every year in the Boise area.

The CEU rule, IDAPA 07.02.05.016.02, has been in place since 2010; however, until recently a policy on the parameters/definitions of CEU courses has not been established.

It was suggested the language in the first paragraph on the first page of item four in the board packet be changed to read: "Course Approval Requirements. Continuing education courses for journeyman plumbers must cover technical aspects of the plumbing trade. Course related to management, supervision, business practices, financial practices and/or legal requirements may be approved for satisfying the plumbing contractor's CEU requirement. Courses will be approved based on the criteria as defined in this section." (First reading)

CEU requirements/courses vary from state-to-state. The board will only accept CEU courses from reciprocal states upon review and approval by the plumbing program manager. Several options that would fulfill the CEU requirements were provided.

The chairman created the following committee: Board Member Oberhofer, chairperson; Board Member Gardner; and DBS plumbing program manager. The committee will discuss how to spread the CEU hours to make them worthwhile and the type of subjects based on the criteria set forth at this meeting.

Board Member Pond will contact the gentleman in McCall, discuss his concerns and report his findings to the chairperson.

As stated by the chairman, a "Special" meeting could be held within the next couple of weeks.

ACTION: The committee will meet to discuss how best to utilize the CEU hours and establish course categories.

ACTION: Board Member Pond will discuss with the individual in McCall his CEU concerns; reporting his findings to the chairperson.

Witness Pressure Testing Plumbing System

The issue has been the time and cost to all parties with regard to inspections on pressure tested plumbing systems in rural areas. Suggestions to resolve this matter were discussed at previous meetings. No new information was brought forward. The consensus of the board is to leave the inspection process as it currently is in code.

- ◆ **Adding PP & PE-RT to Table 6-4 AND Polyethylene for Building Sewer Pipe & Fittings**
The two topics, *Adding PP & PE-RT to Table 6-4* and *Polyethylene for Building Sewer Pipe & Fittings*, were discussed simultaneously.

PP and PE-RT pipe meets the state's standards and requirements per code, as well as the 2012 Uniform Plumbing Code, and is available for use in the state of Idaho. The division will present a proposed rule change, through the negotiated rulemaking process, at the October 2013 board meeting for incorporation into the Idaho State Plumbing Code.

The following concerns were addressed: 1) Additional requirements are needed if the pipe is used to burst sewer lines; 2) The pipe is not approved by the manufacturer and should not be used for sewer lines; 3) The pipe does not meet the inside diameter of a normal sewer pipe; and, 4) By what means would the pipe be connected to the normal drainage and venting pipes.

A brief description on the installation standards was provided. The plumbing program manager will research the actual usage of the pipe as classified by the manufacturer.

ACTION: For the October 2013 meeting, the plumbing program manager will address the usage of the pipe as defined by the manufacturer.

ACTION: The combined topics *Adding PP & PE-RT to Table 6-4 AND Polyethylene for Building Sewer Pipe & Fittings* will be addressed as an informational item at the October 24, 2013 board meeting.

- ◆ **Idaho Statute 54-2608**

The proposed rule allows the board, with the recommendation of the administrator, to suspend or refuse to renew a license. The division will move forward with the negotiated rulemaking process for the 2015 legislature.

- ◆ **Plumbing Program Manager Report**

High School Industry-Related Programs – The plumbing program manager met with John Russ, Department of Labor (DOL) Manager, to discuss the possibility of future industry-related programs in Idaho high schools.

The topic *High School Industry-Related Programs* will be placed on the October 2013 agenda as an informational item. The division will invite Mr. Russ to discuss his ideas.

ACTION: The topic *High School Industry-Related Programs* will be placed on the October 2013 agenda as an informational item.

ACTION: DBS will invite Department of Labor Manager John Russ to the October 24, 2013 meeting to discuss ideas for high school industry-related programs.

American Water Works Association (AWWA) Manual – It was suggested the AWWA manual be updated in IDAPA 07.02.04.012.01 to reflect the current April 2012, 7th Edition. A proposed rule change will be presented at the October 2013 meeting.

ACTION: The topic *American Water Works Association (AWWA) Manual* will be placed on the October 2013 agenda as an informational item.

ACTION: The plumbing program manager will provide a draft rule change; updating the AWWA manual in IDAPA 07.02.04.012.01 to the April 2012, 7th Edition.

Expired License and Retest – A license that has expired may be revived within 12 months of its expiration without examination only upon payment of the full initial fee.

The board agreed the length of time to revive a license should be extended to two years. After that time period, the individual would have to go through the original testing process.

Currently, there are no rules or statutory provisions to address inactive licenses. The chairman requested the plumbing program manager and legal counsel bring, as a first reading, proposed changes on all items discussed under the topic *Expired License and Retest* to the October 2013 meeting.

ACTION: Proposed rule and statute changes with regard to the topic *Expired License and Retest* will be brought to the October 24, 2013 meeting as a first reading.

Industrial Accounts & Apprentice Hours – Industrial accounts have been established by the division where larger entities; i.e., universities, etc., employ journeymen and apprentices to provide maintenance. In the past, hours accumulated by an apprentice under an industrial account have counted toward the minimum 8,000 hours of work experience.

The rule specifically states an apprentice must work at the trade under the constant on-the-job supervision of a journeyman and under the employment of a contractor. The board unanimously supports the law. Moving forward, hours worked by an apprentice under an industrial account will not count toward the minimum hours necessary to apply for and take the journeyman exam.

Filer Intermediate School – The plumbing program manager provided a brief synopsis of a situation that involves Filer Intermediate School, a sewer line, Department of Environmental Quality (DEQ), and DBS.

The chairman recommended DBS follow-up with DEQ; expressing the board's desire for the project to be corrected as written in law.

ACTION: The plumbing program manager will follow-up with DEQ; conveying the board's desire for the project to be rectified in accordance with the law.

◆ **Operational Report**

The deputy administrator of operations deferred his report to the October 2013 meeting.

◆ **Administrator Report**

Financial Report – The Idaho Plumbing Board Fund, FY 2013 financial statement as of June 30, 2013, was reviewed.

DBS Cost Allocation – An overview of the division's cost allocations was provided through a PowerPoint presentation.

Payroll Per Revenue Hour – With a new software system, DBS has the capability to examine how work load distribution occurs in the state. It also provides the division with some equity among the responsibilities of its inspectors.

A PowerPoint presentation on payroll per revenue hour, 2010 through 2013, was reviewed.

Permit Screen – Board Member Pond requested the division research to see if its software system has the capability to allow a contractor to view all his permits at once rather than one at a time.

ACTION: The deputy administrator of administration will research into the division's software program to see if an individual can view more than one permit at a time.

◆ **New/Old Business**

Next Regular Meeting – The next meeting will be Thursday, October 24, 2013, 9:30 a.m. (MT)/8:30 a.m. (PT), via videoconference with the division's three offices.

Special Meeting – There was discussion of a possible special meeting within the next couple of weeks to discuss CEU requirements.

◆ **Adjournment**

Chairman Terrell adjourned the meeting at 1:50 p.m. (MT).

MILFORD TERRELL, CHAIRMAN
IDAHO PLUMBING BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE
09/17/13rb

DATE