



**STATE OF IDAHO DIVISION OF BUILDING SAFETY**

---

1090 East Watertower Street  
Meridian, Idaho 83642  
208-334-3950  
FAX 208-855-2165  
[dbs.idaho.gov](http://dbs.idaho.gov)

**APPLICATION FOR PLUMBING APPRENTICE REGISTRATION**

A person wishing to become an apprentice plumber shall register with the Division of Building Safety (DBS) prior to going to work, and be enrolled in an approved training class for four (4) years. **Federal law requires minimum eligible starting age to be not less than 16 years.** Each apprentice shall carry a current registration and shall present it upon request to personnel of the DBS for examination.

All apprentices shall be registered with the DBS. In order to maintain registration properly, an individual must be working at the trade under the constant on-the-job supervision of a journeyman and in the employ of a contractor. The apprentice must also be enrolled and active in an approved related training class for a total of four (4) years. Unless prior approval has been granted by the DBS, the apprentice must complete the required course work sequentially: year one (1) must be completed prior to beginning year two (2); year two (2) must be completed prior to beginning year three (3); and year three (3) must be completed prior to beginning year four (4). A minimum of one hundred forty-four (144) hours of classroom and/or other board approved instruction time per school year is required. A grade average of seventy percent (70%) must be maintained in these courses.

**NOTE:** It is the responsibility of the applicant to verify and substantiate all information supplied and to furnish all verifications of employment and schooling.

Registration for an apprentice shall be valid for five (5) years and expire on the last day of the month in which it was issued. An apprentice registration may be renewed at any time during the month prior to its expiration. Failure of any apprentice to timely renew a registration shall cause a lapse of the registration.

**APPLICATIONS WILL NOT BE PROCESSED UNLESS COMPLETELY FILLED OUT, SIGNED, NOTARIZED, AND ACCOMPANIED BY THE \$50 REGISTRATION FEE.** Payment may be made in the form of personal check, money order, or cashier's check. All applications paid for with a check may be held an additional ten (10) business days to allow the check to clear.



**STATE OF IDAHO DIVISION OF BUILDING SAFETY**

1090 East Watertower Street  
Meridian, Idaho 83642  
208-334-3950  
Fax 208-855-2165  
db.s.idaho.gov

*FOR DBS USE*  
APPROVAL \_\_\_\_\_  
DATE \_\_\_\_\_  
MONTHS \_\_\_\_\_  
SCHOOL \_\_\_\_\_

**APPLICATION FOR PLUMBING APPRENTICE REGISTRATION**

**A \$50.00 REGISTRATION FEE MUST ACCOMPANY THIS COMPLETED APPLICATION. THE APPLICATION MUST BE COMPLETED, SIGNED, AND NOTARIZED TO BE PROCESSED. A CLEAR COPY OF YOUR CURRENT PICTURE IDENTIFICATION MUST ACCOMPANY THIS APPLICATION.**

NAME: \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

(Month/Day/Year)

MAILING ADDRESS: \_\_\_\_\_ TELEPHONE NUMBER: (\_\_\_\_) \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ CELL PH. NUMBER: (\_\_\_\_) \_\_\_\_\_

APPRENTICE TRAINING PROGRAM (If Enrolled): \_\_\_\_\_

ARE YOU PRESENTLY REGISTERED/LICENSED IN ANOTHER STATE: YES: \_\_\_\_\_ NO: \_\_\_\_\_

IF YES, WHICH STATE: \_\_\_\_\_ REGISTRATION/LICENSE NO. \_\_\_\_\_

**PUBLIC RECORDS NOTICE** - Please be advised that the address and phone number provided by the applicant on this form is considered by the Division of Building Safety as the official business address and phone number of the applicant, and as such is regarded as a public record. Accordingly, pursuant to applicable state law, such information may be disclosed to members of the public upon proper request. The provision of any address and phone number by applicants, including personal addresses and phone numbers, along with the submission of this application form is deemed by the Division of Building Safety as consent by the applicant to the possible disclosure of such information.

**As an Idaho plumbing apprentice I understand that I must:**

- Maintain attendance in an apprentice related training program.
- Work under the constant on-the-job supervision of a licensed journeyman.
- Maintain a current apprentice plumbing registration.

**NOTE:** ADDITIONAL EMPLOYERS OR INFORMATION MAY BE WRITTEN ON THE BACK OF THIS APPLICATION OR ON A SEPARATE PIECE OF PAPER. PLEASE INCLUDE ALL OF THE INFORMATION SHOWN ABOVE FOR EACH ADDITIONAL EMPLOYER LISTED.

**THIS APPLICATION MUST BE SIGNED AND NOTARIZED**

I, \_\_\_\_\_ being first duly sworn, do hereby certify that the foregoing statements are true and correct.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

**THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC**

Subscribed And Sworn To Before Me This \_\_\_\_\_ Day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC FOR: \_\_\_\_\_  
COMMISSION EXPIRES: \_\_\_\_\_



**STATE OF IDAHO DIVISION OF BUILDING SAFETY**

1090 East Watertower Street  
Meridian, Idaho 83642  
208-334-3950  
FAX 208-855-2165  
[dbs.idaho.gov](http://dbs.idaho.gov)

**EMPLOYER'S VERIFICATION FORM**

**THIS PAGE MAY BE COPIED AS NECESSARY FOR MORE THAN ONE EMPLOYER.**

Applicant Name: \_\_\_\_\_

Dates of Verification: \_\_\_\_\_  
From: (month/day/year) To: (month/day/year)

Detailed Description of type of work performed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**THIS APPLICATION MUST BE SIGNED AND NOTARIZED**

**This work was performed under the constant on the job supervision of a journeyman plumber and in the employ of a licensed plumbing contractor:**

Employer/Contractor: \_\_\_\_\_ License Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature

Date

**THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC**

Subscribed And Sworn To Before Me This Day \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_\_

NOTARY SIGNATURE

NOTARY PUBLIC FOR: \_\_\_\_\_

COMMISSION EXPIRES: \_\_\_\_\_



**STATE OF IDAHO DIVISION OF BUILDING SAFETY**

---

1090 East Watertower Street  
Meridian, Idaho 83642  
208-334-3950  
FAX 208-855-2165  
[dbs.idaho.gov](http://dbs.idaho.gov)

**PLUMBING APPRENTICE PROGRAM**

Per Idaho Code 54-2611 (c), a Plumbing apprentice shall be any person, who as his principle occupation, is engaged in the installation, improvement, extension, and alteration of plumbing systems. Apprentices shall not perform plumbing work except under the supervision of a journeyman.

An apprentice must meet certain requirements to be eligible for the journeyman plumber examination and license. The requirements include four (4) years, defined as a minimum of forty-eight (48) months of state registration while working as an apprentice under the constant supervision of a qualified licensed journeyman plumber. Also required are certificates of achievement from postsecondary vocational technical schools or union sponsored training programs. The training required is a minimum of one hundred forty-four (144) hours per year for four years of an organized supplemental sequence of instruction in technical subjects related to the trade. The Idaho state system of vocational education postsecondary vocational technical schools and organized labor training centers are listed below:

North Idaho College, Coeur d' Alene	(208) 769-7735
Boise State University, Boise	(208) 562-2072
College of Southern Idaho, Twin Falls	(208) 732-6219 or 1-800-680-0274
Idaho State University, Pocatello	(208) 282-2622
Eastern Idaho Technical College, Idaho Falls	(208) 524-3000 or 1-800-662-0261
Boise JATC	(208) 288-2296
Pocatello JATC	(208) 232-6806