



STATE OF IDAHO DIVISION OF BUILDING SAFETY

1090 East Watertower Street
Meridian, Idaho 83642
208-334-3950
FAX 208-855-2165
dbs.idaho.gov

APPLICATION FOR SPECIALTY ELECTRICIAN TRAINEE REGISTRATION

A specialty electrician trainee is any person who, for the purpose of learning the trade of a specialty electrician, engages in the installation of electrical wiring, equipment or apparatus while under the constant on-the job supervision of a qualified specialty electrician. **Federal law requires the minimum eligible starting age to be not less than 16 years.** An applicant for a specialty journeyman electrician license must have at least two (2) years experience with the type of installation for which the license is being applied for in compliance with the requirements of the state in which the experience was received, or as a specialty electrical trainee making electrical installations in accordance with the requirements as stated herein. Specialty Electrical trainee registrations issued or renewed after July 1, 2009, shall be issued for a period of three (3) years.

A specialty electrical trainee shall be required to work two (2) years, defined as a minimum of four thousand (4,000) hours of work experience, under the constant on-the-job supervision of a specialty electrician of the same specialty category to qualify for testing as a specialty journeyman electrician. A person wishing to become a specialty electrical trainee shall register with the Division of Building Safety (DBS) prior to going to work. A current trainee registration certificate must be carried at all times and be presented upon request to personnel of the DBS for examination.

Time shall not be credited while the trainee is inactive or not registered.

NOTE: It is the responsibility of the applicant to verify and substantiate all information supplied and to furnish all verifications of employment. Signed, notarized letters of verification of employment from each employer prior to July 2000 or from experience out of the state of Idaho must be attached to this application before any credit for hours of experience can be given (an employer's verification form is attached). For electrical experience gained in the military to be considered, you must include a copy of your DD-214 with this application.

APPLICATIONS WILL NOT BE PROCESSED UNLESS COMPLETELY FILLED OUT, SIGNED, NOTARIZED, AND ACCOMPANIED BY THE \$30 REGISTRATION FEE. Payment may be made in the form of personal check, money order, or cashier's check. All applications paid for with a check may be held an additional ten (10) business days to allow the check to clear.



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A \$30.00 REGISTRATION FEE MUST ACCOMPANY THIS COMPLETED APPLICATION. THE APPLICATION MUST BE COMPLETED, SIGNED, AND NOTARIZED TO BE PROCESSED. A CLEAR COPY OF YOUR CURRENT PICTURE IDENTIFICATION MUST ACCOMPANY THIS APPLICATION.

NAME: _____

SOCIAL SECURITY NUMBER: _____ DATE OF BIRTH: _____

(Month/Day/Year)

MAILING ADDRESS: _____ TELEPHONE NUMBER: (____) _____

CITY: _____ STATE: _____ ZIP CODE: _____

EMAIL: _____ CELL PH. NUMBER: (____) _____

ARE YOU PRESENTLY REGISTERED/LICENSED IN ANOTHER STATE: YES: _____ NO: _____

IF YES, WHICH STATE: _____ REGISTRATION/LICENSE NO. _____

PUBLIC RECORDS NOTICE - Please be advised that the address and phone number provided by the applicant on this form is considered by the Division of Building Safety as the official business address and phone number of the applicant, and as such is regarded as a public record. Accordingly, pursuant to applicable state law, such information may be disclosed to members of the public upon proper request. The provision of any address and phone number by applicants, including personal addresses and phone numbers, along with the submission of this application form is deemed by the Division of Building Safety as consent by the applicant to the possible disclosure of such information.

CHECK THE TYPE OF SPECIALTY ELECTRICAL REGISTRATION YOU ARE APPLYING FOR:

_____ Elevator, Etc.

_____ Limited Energy

_____ Sign

_____ Irrigation Sprinkler

_____ Manufacturing/Assembling

_____ Well Driller/Pump Install

_____ Refrig, Htg & Air Cond.

THIS APPLICATION MUST BE SIGNED AND NOTARIZED

I, _____, being first duly sworn, do hereby certify that the above statements are true and correct.

Signature of Applicant

THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC

Subscribed And Sworn To Before Me This _____ Day of _____, 20 _____

NOTARY PUBLIC FOR: _____

COMMISSION EXPIRES: _____



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EMPLOYER'S VERIFICATION FORM FOR OUT-OF-STATE EXPERIENCE OR EMPLOYMENT PRIOR TO JULY 1, 2000

THIS PAGE MAY BE COPIED AS NECESSARY FOR MORE THAN ONE EMPLOYER.

Applicant's Name: _____

Dates of Verification From: _____ To: _____
(Month/Day/Year) (Month/Day/Year)

Total hours doing electrical work for this employer for the time period noted above: _____

THE EXPERIENCE REQUIREMENT FOR SPECIALTY LICENSE SHALL BE TWO (2) YEARS OF EXPERIENCE, DEFINED AS A MINIMUM OF FOUR-THOUSAND (4000) HOURS, WITH THE TYPE OF INSTALLATION FOR WHICH THE LICENSE IS BEING APPLIED FOR.

Detailed description of type of work performed: _____

THIS VERIFICATION MUST BE SIGNED AND NOTARIZED

This work was performed while employed by:

Name of employer: _____

Address: _____

Telephone number: _____ Specialty Electrical Contractor's License Number: _____

Employer or Specialty Contractor Name:(please print) _____

I, _____, being first duly sworn, do hereby certify that the above statements are true and correct.

Signature: _____
(Employer or Specialty Contractor)

THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC

Subscribed And Sworn To Before Me This _____ Day Of _____, 20 ____

NOTARY PUBLIC FOR: _____

COMMISSION EXPIRES _____



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SPECIALTY ELECTRICAL LICENSE TRAINEE REGISTRATION

IDAPA 07.01.04.014 states in part...The following shall be considered as electrical specialties, the practice of which shall require a specialty license:

01. Elevator, Dumbwaiter, Escalator or Moving Walk Electrical Licenses:

Any person qualifying for and having in his/her possession a current elevator electrical license may install, maintain, repair and replace equipment, controls and wiring beyond the disconnect switch in the machine room of the elevator and pertaining directly to the operation and control thereof when located in the elevator shaft and machine room. He/she shall be employed by a licensed elevator electrical contractor and his/her installation shall be limited to this category. The holder of such specialty license may not countersign a contractor's license application as supervising journeyman except for work within his/her specialty.

02. Sign Electrical Licenses:

Any person qualifying for and having in his/her possession a current sign electrical license may install, maintain, repair and replace equipment, controls and wiring on the secondary side of sign disconnecting means providing the disconnecting means is located on the sign or within a distance of two feet and in sight therefrom. He/she shall be employed by a licensed sign electrical contractor, whose installations shall be limited to this category. The holder of such specialty license may not countersign a contractor's license application as supervising journeyman except for work within his/her specialty.

03. Manufacturing or Assembling Equipment Electrical Licenses:

A licensed specialty manufacturing or assembling equipment electrician must be employed by a licensed specialty manufacturing or assembling equipment contractor in order to work in this category. The holder of a specialty license in this category may not countersign a contractor's license application as a supervising journeyman except for work within this specialty.

Any person licensed pursuant to subsection 014.03.a may install, repair and replace equipment, controls, and accessory wiring, integral to the specific equipment, on the load side of the equipment disconnecting means. Electrical service and feeder are to be installed by others. The licensee may also install circuitry in modules or fabricated enclosures for the purpose of connecting the necessary components which individually bear a label from a nationally recognized testing laboratory when such equipment is designed and manufactured for a specific job installation. All wiring completed shall meet all requirements of title 54, chapter 10, Idaho code, all rules promulgated pursuant thereto, and the most current edition of the National Electric Code.

04. Limited Energy Electrical Licenses:

Limited energy systems are defined as fire and security alarm systems, class 2 and class 3 signaling circuits, key card operators, nurse call systems, motor and electrical apparatus controls, and other limited energy applications covered by the NEC.

Limited energy systems do not include, and no license of any type is required for, the installation of landscape sprinkler controls or communication circuits, wires, and apparatus that include telephone systems, telegraph facilities, outside wiring for fire and security alarm systems which are used for communication purposes, and central station systems of a similar nature, PBX systems, audio-visual and sound systems, public address and intercom systems, data communication systems, radio and television systems, antenna systems and other similar systems.

Unless exempted by Idaho Code 54-1016, any person who installs, maintains, replaces or repairs electrical wiring and equipment for limited energy systems in facilities other than one (1) and two (2) family dwellings shall be required to have a valid limited energy specialty electrical license and must be employed by a licensed limited energy specialty electrical contractor. The holder of a specialty license may only countersign a contractor's application as a supervising journeyman for work within his specialty.



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SPECIALTY ELECTRICAL LICENSE TRAINEE REGISTRATION

05. Irrigation Sprinkler Electrical Licenses:

Any person qualifying for and having in his or her possession, an irrigation system electrical license may install, maintain, repair and replace equipment, controls and wiring beyond the disconnect switch supplying power to the electric irrigation machine. The irrigation machine is considered to include the hardware, motors and controls of the irrigation machine and underground conductors connecting the control centers on the irrigation machine to the load side of the disconnecting device. (Disconnect device to be installed by others.) All such installations performed by individuals under this section shall be done in accordance with the applicable provisions of the National Electrical Code. He shall be employed by a licensed electrical contractor whose license is contingent upon the granting of a specialty electrical license to an employee and whose installations shall be limited to this category. The holder of a specialty license may not countersign a contractor's license application as supervising specialty journeyman except for work in his specialty.

06. Well Driller and Water Pump Installer Licenses:

All such installations performed by individuals under this section shall be done in accordance with the applicable provisions of the approved National Electrical Code. He shall be employed by a licensed well driller and water pump installer electrical contractor whose installations shall be limited to this category. The holder of such specialty license may not countersign a contractor's license application as supervising specialty journeyman except for work in his specialty. Any person currently licensed in this category may perform the following types of installations:

- (1) Single or three phase well pumps: install all electrical equipment, wires, and accessories from the pump motor up to the load side (including fuses) of the disconnecting device (disconnecting device installed by others).
- (2) Domestic water pumps, 120/240 volt, single phase, sixty (60) amps or less: install, maintain, repair and replace all electrical equipment, wires, and accessories from the pump motor up to and including the disconnecting device.
- (3) Temporarily connect into a power source to test the installations, provided that all test wiring is removed before the installer leaves the site.

07. Refrigeration, Heating and Air Conditioning Electrical Licenses:

Any person qualifying for and having in his/her possession a current license in this category may perform the following types of installations:

- (1) Heating units (single phase): install, repair and maintain all electrical equipment, wires and accessories from the unit up to the load side (including fuses) of the disconnecting device (disconnecting device to be installed by others).
- (2) Refrigeration, air conditioning equipment and heat pumps (single phase): install, repair and maintain all electrical equipment, wires and accessories from the unit up to the load side (including fuses) of the disconnecting device (disconnecting device to be installed by others).
- (3) Refrigeration, air conditioning and heating systems (three phase): maintain and repair all electrical equipment and accessories up to the load side (including fuses) of the disconnecting device (disconnecting device to be installed by others). All such installation, maintenance, and repair performed by individuals under this section shall be done in accordance with applicable provisions of the National Electrical Code. He/she shall be employed by a licensed electrical contractor whose license shall be covered by this category. The holder of such specialty license may not countersign a contractor's license application as supervising specialty journeyman except for work in his specialty.