



STATE OF IDAHO DIVISION OF BUILDING SAFETY

1090 East Watertower Street
Meridian, Idaho 83642
208-334-3950
FAX 208-855-2165
dbs.idaho.gov

APPLICATION FOR ELECTRICAL APPRENTICE REGISTRATION

A person wishing to become an apprentice electrician shall register with the Division of Building Safety (DBS) prior to going to work, and carry a current registration certificate on his person at all times. **Federal law requires minimum eligible starting age to be not less than 16 years.** Each apprentice shall carry a current registration and shall present it upon request to personnel of the DBS for examination. Electrical apprentice registrations issued or renewed after July 1, 2009, shall be issued for a period of five (5) years.

Time shall not be credited while the apprentice is inactive or not registered, nor shall time be allowed for any year which is not accompanied by proof of required instruction for that year of apprenticeship. It shall be the responsibility of the employing electrical contractor to insure that the apprentice performs electrical work only under the constant on-the-job supervision of a licensed journeyman electrician.

In order to qualify to take the journeyman electrician examination an apprentice electrician shall be required to work four (4) years, defined as a minimum of eight thousand (8000) hours of work experience, under the constant on-the-job supervision of a journeyman electrician. That work shall include three (3) categories: residential, commercial, and industrial installations. Experience shall not exceed seventy-five percent (75%) of the work time in any one (1) category, unless the apprentice is enrolled in an apprenticeship program accredited by the DBS.

(Effective July 1, 2004) An apprentice who has completed the required number of instructional hours and has not passed the journeyman's examination within two (2) years of completion of the required instructional training hours shall provide proof of continuation training (defined as registration in an approved fourth year apprenticeship class) in order to re-register as an apprentice. An apprentice who has not advanced in apprenticeship training for a period of two (2) years shall provide proof of continuation training (registration in an approved year of apprenticeship class for which the apprentice is eligible or a repeat of the most recent apprenticeship class attended) in order to re-register as an apprentice.

NOTE: It is the responsibility of the applicant to verify and substantiate all information supplied and to furnish all verifications of employment and schooling. Signed, notarized letters of verification of employment from each employer prior to 1986 or from experience out of the state of Idaho must be attached to this application before any credit for hours of experience can be given (an employer's verification form is attached). For electrical experience gained in the military to be considered, you must include a copy of your DD-214 with this application.

APPLICATIONS WILL NOT BE PROCESSED UNLESS COMPLETELY FILLED OUT, SIGNED, NOTARIZED, AND ACCOMPANIED BY THE \$50 REGISTRATION FEE. Payment may be made in the form of personal check, money order, or cashier's check. All applications paid for with a check will be held an additional 10 business days to allow the check to clear.



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FOR DBS USE
APPROVAL _____
DATE _____
HOURS _____
SCHOOL _____

APPLICATION FOR ELECTRICAL APPRENTICE REGISTRATION

A \$50.00 REGISTRATION FEE MUST ACCOMPANY THIS COMPLETED APPLICATION. THE APPLICATION MUST BE COMPLETED, SIGNED, AND NOTARIZED TO BE PROCESSED. A CLEAR COPY OF YOUR CURRENT PICTURE IDENTIFICATION MUST ACCOMPANY THIS APPLICATION.

NAME: _____

SOCIAL SECURITY NUMBER: _____ DATE OF BIRTH: _____

(Month/Day/Year)

MAILING ADDRESS: _____ TELEPHONE NUMBER: (____) _____

CITY: _____ STATE: _____ ZIP CODE: _____

EMAIL: _____ CELL PH. NUMBER: (____) _____

APPRENTICE TRAINING PROGRAM (If Enrolled): _____

ARE YOU PRESENTLY REGISTERED/LICENSED IN ANOTHER STATE: YES: _____ NO: _____

IF YES, WHICH STATE: _____ REGISTRATION/LICENSE NO. _____

PUBLIC RECORDS NOTICE - Please be advised that the address and phone number provided by the applicant on this form is considered by the Division of Building Safety as the official business address and phone number of the applicant, and as such is regarded as a public record. Accordingly, pursuant to applicable state law, such information may be disclosed to members of the public upon proper request. The provision of any address and phone number by applicants, including personal addresses and phone numbers, along with the submission of this application form is deemed by the Division of Building Safety as consent by the applicant to the possible disclosure of such information.

As an Idaho electrical apprentice I understand that I must:

Maintain attendance in an apprentice related training program.

Work under the constant on-the-job supervision of a licensed journeyman.

Maintain a current apprentice electrical registration.

NOTE: ADDITIONAL EMPLOYERS OR INFORMATION MAY BE WRITTEN ON THE BACK OF THIS APPLICATION OR ON A SEPARATE PIECE OF PAPER. PLEASE INCLUDE ALL OF THE INFORMATION SHOWN ABOVE FOR EACH ADDITIONAL EMPLOYER LISTED.

THIS APPLICATION MUST BE SIGNED AND NOTARIZED

I, _____ being first duly sworn, do hereby certify that the foregoing statements are true and correct.

SIGNATURE OF APPLICANT

DATE

THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC

Subscribed And Sworn To Before Me This _____ Day of _____, 20 _____

NOTARY PUBLIC FOR: _____
COMMISSION EXPIRES: _____



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EMPLOYER'S VERIFICATION FORM

**EMPLOYER'S VERIFICATION FORM FOR OUT-OF-STATE EXPERIENCE, EMPLOYMENT PRIOR TO JULY 1, 1986, OR
MILITARY (ELECTRICAL) EXPERIENCE (DD-214 Required)**

PLEASE DISREGARD THIS PAGE IF THE INFORMATION DOES NOT APPLY TO YOU. THIS PAGE MAY BE COPIED AS NECESSARY FOR MORE THAN ONE EMPLOYER.

Applicant Name: _____

Name of Employer: _____

Dates of Verification: _____
From: (month/day/year) To: (month/day/year)

Total actual work experience hours doing electrical work for this employer for the time period noted above _____

Type of Work: Residential _____
Industrial _____
Commercial _____

THIS APPLICATION MUST BE SIGNED AND NOTARIZED

This work was performed under the direct supervision of:

Supervising Journeyman Electrician: _____ License Number: _____

Employer/Elect. Contractor: _____ License Number: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Signature _____ (Electrical Supervisor of the Electrical Contractor's License)

THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC

Subscribed And Sworn To Before Me This _____ Day of _____, 20_____

SIGNATURE OF NOTARY _____

NOTARY PUBLIC FOR _____

COMMISSION EXPIRES: _____



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ELECTRICAL APPRENTICE PROGRAM

On July 1, 1986, the state of Idaho's Division of Building Safety (DBS) began the electrical apprentice program as provided by Idaho Code section 54-1007. This act requires any person who, for the purpose of learning the trade of journeyman electrician, engages in the installation of electric wiring, equipment, or apparatus while under the constant on-the-job supervision of a qualified licensed journeyman electrician to be known as an apprentice electrician.

Since, 1986, any individual working as an apprentice electrician **must** be registered with the DBS and possess a current apprentice registration certificate to work lawfully in the state of Idaho. In addition, registration with the U. S. Department of Labor, Bureau of Apprenticeship and Training is necessary for the electrical apprentice to meet certain federal requirements.

For advancement in the state electrical apprentice program the new apprentice must meet certain requirements to progress toward his journeyman electrician's license. This procedure includes four (4) years, defined as a minimum of eight thousand (8,000) employer verified hours of work experience under the constant supervision of a qualified licensed journeyman electrician. Also required are certificates of achievement from postsecondary vocational technical schools or union sponsored training programs. The training required is a minimum of one hundred forty-four (144) hours per year for four (4) years of an organized supplemental sequence of instruction in technical subjects related to the trade. The Idaho State system of vocational education postsecondary vocational technical schools are located in six regions of the state of Idaho. These schools are:

North Idaho College, Coeur d' Alene	(208) 769-3444
Lewis-Clark State College, Lewiston	(208) 792-2388
Boise State University, Boise	(208) 426-1974
Northwest Nazarene College	(208) 467-8011
College of Southern Idaho, Twin Falls	(208) 733-9554 ext 2300
Idaho State University, Pocatello	(208) 282-3372
Eastern Idaho Technical College, Idaho Falls	(208) 524-3000 or (800) 662-0261
Spokane JATC	(509) 534-0922
Boise JATC	(208) 384-0538
Pocatello JATC	(208) 232-4300