Chairman Torry McAlvain called the meeting to order at 9:33 a.m. (MDT).

Board Members Present:
Torry McAlvain, Chairman
John Sheldon, Vice-Chairman
Jim Roletto
Robbie Austin
Brian Bailey
Ken Worst

Board Members Absent:
Aaron Reynolds, Regional Supervisor, Region 1
Garry Tolley

DBS Staff Present:
C. Kelly Pearce, Administrator
Steve Keys, Deputy Administrator-Operations
Ron Whitney, Deputy Administrator-Administration
Patrick Grace, Deputy Attorney General
Kathleen Watkins, Financial Manager
Terry Blessing, Regional Manager, Region 1
Chris Jensen, Regional Manager, Region 3
Bill Hatch, Public Information Officer
Renee Bryant, Admin. Assistant 2/Board Secretary

♦ Open Forum
No items or concerns were brought forth.

♦ Approval of October 6, 2014 Agenda
MOTION: John Sheldon made a motion to approve the agenda as presented. Jim Roletto seconded. All in favor, motion carried.

♦ Approval of July 10, 2014 Board Meeting Minutes
MOTION: Jim Roletto made a motion to approve the minutes as written. John Sheldon seconded. All in favor, motion carried.

♦ Schedule 2015 Board Meetings
The 2015 PWCL Board meeting dates are as follows: January 5th, April 6th, July 9th, and October 5th.

MOTION: Jim Roletto made a motion to accept the 2015 PWCL Board meeting dates. Robbie Austin seconded. All in favor, motion carried.

ACTION: The 2015 board meeting dates will be placed on the Division’s website.
♦ Specialty Categories, License Holder and Multi-Licenses

Specialty Categories – Prior to the meeting, a task force met; suggesting the following categories be added to the proposed list: 1) Raised Access Flooring, 2) Window Treatments, and 3) Culverts. A handout of the revised changes, to reduce/combine “like” specialty categories, was reviewed.

License Holder and Multi-Licenses – Currently, a Public Works contractor is limited to one license; however, if qualified, can hold and work in numerous categories under the license.

The issue brought forth is a contractor would like to be able to hold more than one classification of license. At this time, the only way to do so is to either set-up a subsidiary OR the overall license has to be lowered to the lowest common denominator. One suggestion for a contractor to maintain his class of license is to requalify on some periodic basis.

The Board advised DBS that no changes should be made to the current procedure at this time.

♦ Operational Report

Quarterly PWCL Board Report – The number of original licenses, renewals, upgrades, and downgrades, July through September 2014, was addressed.

Administrative Assessment Log – As of September 2014, the Division has collected approximately $3,700 in assessments.

♦ Administrator Report


Construction – Following are new or existing construction projects throughout the state of Idaho: 1) Integrated Research and Innovation Center, University of Idaho, Moscow; 2) Boise State University, Boise; 3) Applied Technology and Innovation Center, College of Southern Idaho, Twin Falls; 4) Idaho State University, Pocatello, 5) Magnida Fertilizer Company, American Falls; 6) 14-story condominium complex, Coeur d’Alene; 7) LDS Temple, Meridian; and 8) Melaleuca headquarters, Idaho Falls.

Budget – The Division’s submission of the budget for review by the Governor’s office calls for a 2.8% increase.

Employees – As of today, DBS has 98 full-time employees (FTE) and six part-time employees (PTE).

♦ Adjournment

MOTION: John Sheldon made a motion to adjourn the meeting. Jim Roletto seconded. All in favor, motion carried.
The meeting adjourned at 10:25 a.m. (MDT).

Torry McAlvain
Chairman
Public Works Contractors
License Board

C. Kelly Pearce
Administrator
Division of Building Safety

Date
10/21/2014