Chairman Andrew Bick called the meeting to order at 9:31 a.m. (MT).

Kathleen Watkins introduced herself as the Division’s new financial manager.

♦ **Open Forum**
   No items or concerns were brought forth.

♦ **Approval of the October 9, 2012 Agenda**
  
  *MOTION:* Mike Tracy made a motion to accept the agenda as presented. Scott Buck seconded. All in favor, motion carried.

♦ **Approval of the June 12, 2012 Board Meeting Minutes**
  
  *MOTION:* Chuck Bleth made a motion to approve the minutes as written. Carol Alexander seconded. All in favor, motion carried.

♦ **Approval of the June 18, 2012 Special Board Meeting Minutes**
  
  *MOTION:* Dan Hunter made a motion to approve the minutes as written. Mike Tracy seconded. All in favor, motion carried.

♦ **Approval of the August 20, 2012 Special Board Meeting Minutes**
  
  *MOTION:* Mike Tracy made a motion to approve the minutes as written. Dennis Schaffner seconded. All in favor, motion carried.
Schedule 2013 Meeting Dates
The 2013 Idaho Building Code Board meeting dates are as follows: February 19th, April 16th, June 18th, and October 15th. The meetings will commence at 9:30 a.m. (MT)/8:30 a.m. (PT).

**MOTION:** Mike Tracy made a motion to accept the 2013 Idaho Building Code Board meeting dates as presented. Scott Buck seconded. All in favor, motion carried.

Energy Code/IRC Requirements
The International Energy Conservation Code (IECC) requires heat load calculations in compliance with the Air Conditioning Contractors of America (ACCA) Manual J, and the International Residential Code (IRC) requires duct sizing via ACCA Manual D. The problem is how to get local jurisdictions that have adopted the Energy Code, but do not do their own HVAC inspections, to be able to access ACCA Manual D.

Carol Alexander discussed the issue with Dave Freelove, Energy Code Circuit Rider working through IDABO and ACCA for the state of Idaho; coming up with the following recommendation: Lift Chapter 16 out of the IRC and append it to the IECC and adopt it as an amendment to the IECC. This would create a complete model in one code for use of the ACCA manuals as one unified method for compliance with the Energy Code/IRC requirements.

The Division’s HVAC Residential Energy Code Program Manager Jerry Peterson provided a handout, as a resource; explaining the complexity of what an inspector or plans examiner has to do to ensure heat load calculations are in compliance with Manuals J and D.

In order to not overstep boundaries, Andrew Bick asked, and Kelly Pearce offered, to arrange a meeting with the Building Code Board and HVAC Board either as a joint meeting or through a collaborate group.

**ACTION:** The DBS will coordinate a meeting between the Building Code Board and HVAC Board to discuss the topic “Energy Code/IRC Requirements”.

Deputy Administrator Report
Building Program – With regard to inspections of state buildings; DBS has added resources in the north and diverted resources to the east.

Building Permits/Fees – Last quarter, the Division received $69,000 in building permit fees for state buildings. Projects over $1 million are: Fish and Game hatchery, Springfield; modernization project, Lewis and Clark State College; wading pool addition, Lava Hot Springs Foundation; and warehouse addition, Idaho Correctional Industries.

IPIA Inspections - The Division is in the process of hiring an inspector to perform manufactured housing and IPIA inspections.

Administrator Report
Changes in Workforce – Kelly Pearce made a PowerPoint presentation titled Changes in Workforce. The presentation consisted of charts comparing the average number of individuals working in residential and commercial construction, as registered with the Idaho Department of Labor (2007-2012); DBS budget-personnel reduction (2007-2012); and expenditures to appropriations (2005-2012).

♦ Adjournment

**MOTION:** Mike Tracy made a motion to adjourn the meeting. Jan Welch seconded. All in favor, motion carried. The meeting adjourned at 11:10 a.m. (MT).

ANDREW BICK, CHAIRMAN
IDAHO BUILDING CODE BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

10/24/12rb